

TEACHING GRANTS in FOLK & ETHNIC ARTS
APPRENTICESHIP GRANTS
INSTRUCTIONS

1. Before writing your application, please **contact Craig Miller of the Folk Arts Program staff** at 801-533-5760 or at cmiller@utah.gov to confirm that your project qualifies for this grant category and for answers to any questions that arise as you fill out the application.
2. **Fill out all four pages of the application completely.**
 - ◆ Please fill out your application spelling your entire name as it appears on your social security card. The Utah Arts Council cannot make payments unless the name and number match exactly.
 - ◆ The Utah Arts Council is now requiring Dun & Bradstreet numbers (DUNS) from all grantees in order to track economic activity in the arts. Go to <http://arts.utah.gov/funding/UtahArtsCouncil--DUNSNumber.html> to obtain a free number. Questions, call us!
3. In addition to your written application, all applicants must **submit samples of their art work**. Performers can submit audio CDs, cassettes or videos that are cued to the appropriate tracks or labeled with instructions for viewing. Craftspeople are encouraged to provide actual pieces of their art for review but may also submit photos, slides, a photo CD, or printed information. Work samples, other than art objects, should be submitted with the application by January 15. You can arrange to deliver art objects by calling 801-533-5760. Please indicate on your materials whether you wish to have them returned. If not, they will be accessioned into the Utah State Folklife Archives.
4. Successful applicants must **agree to a site visit** by the Folk Arts Program staff. The site visit involves documentation of the project through audio or video recordings and photography and the possible use of this documentation for educational purposes including use on the Utah Arts Council website or in print media.

Applications must be delivered or postmarked by January 15

Folk Arts Program / Utah Arts Council / 617 E South Temple / Salt Lake City, UT 84102

TEACHING GRANTS in FOLK & ETHNIC ARTS
APPRENTICESHIP GRANTS
Application Form – page 1

MASTER ARTIST: _____
PRINT NAME SIGNATURE

1. Describe the traditional art form, occupational skill, or tradition you practice and want to teach. Who taught you? Where and when did you learn it? Are there other people in your community who practice this art form?

2. Tell something about the history of this traditional art in your community. Is it a part of everyday life? Is it reserved for ceremonies, rituals, or other special occasions?

3. Explain how the community views your art. Do you have a particular style, a unique sound, or a special technique?

4. Explain why it is important for you to teach this apprenticeship.

5. Explain why you chose your apprentice. Do you share the same cultural community? How long have you known each other, and are you related?

6. Have you taught other people? Who are they? Did they continue this tradition?

APPRENTICESHIP GRANTS

Application Form – page 2

APPRENTICE ARTIST: _____
PRINT NAME SIGNATURE

1. Describe your cultural background. Who or what influenced you to take up this art form?
2. Where and at what age did you begin working on this art form? Describe the role it plays in your life and in the life of your community or group.
3. Describe your prior experience in art form you want to learn. Are you a beginner? Do you have experience in another related art form? If so, which one?
4. Describe the master's relationship to you or to your community. Why did you choose this person for your master? Have you worked together before? If so, explain.
5. Explain what you want to accomplish during this apprenticeship.
6. Explain your plans to continue working on this art form after the apprenticeship ends. Will you pass on the skills you have learned to others?

APPRENTICESHIP GRANTS

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Work Plan

The **MASTER ARTIST** and **APPRENTICE**, together, need to produce a suitable work plan that addresses how to accomplish the goals of this apprenticeship.

1. Describe or list, step-by-step, what the master will teach during the apprenticeship.
2. What will the apprentice have accomplished, on his or her own, at the end of the apprenticeship?
3. Meeting schedule: Start date _____ End date _____
4. Where will you meet? _____
5. How often will you meet?
_____ time(s) per week, (or month), for _____ hour(s) each time = _____ **total hours of instruction**

Budget Request

Master and Apprentice should create a budget that reflects the needs of the apprenticeship. The total budget request must not exceed **\$2,000**.

DESCRIPTION	COST
Master artist's fee: \$15 per hr. x total hours of instruction (100 hrs. maximum)	
Supplies and materials (Please list specific items.)	
Number of meetings x round trip mileage (50 miles +) x \$.35 = total travel (Travel funds are for travel beyond a 25-mile radius.)	
Total Amount Requested	\$

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Application Form – page 4

MASTER ARTIST

Name _____

Art Form _____ Occupation _____
 Street Address _____ P.O. Box _____
 City _____ State _____ Zip _____ County _____
 Phone: Day _____ Evening _____
 Cell _____ E-mail _____
 SS# _____ Dun & Bradstreet # _____
 ♦ U.S. Congressional District 1 ☐, 2 ☐, or 3 ☐ ♦ State Legislative District _____

APPRENTICE ARTIST (Signature and SS# of parent or guardian is required for apprentices under age 18.)

Name _____

Art Form _____ Occupation _____
 Street Address _____ P.O. Box _____
 City _____ State _____ Zip _____ County _____
 Phone: Day _____ Evening _____
 Cell _____ E-mail _____
 SS# _____ Dun & Bradstreet # _____
 ♦ U.S. Congressional District 1 ☐, 2 ☐, or 3 ☐ ♦ State Legislative District _____

This optional information is requested so the Utah Arts Council can better serve constituents.

	Master	Apprentice
Citizenship (check one)	<input type="checkbox"/> US <input type="checkbox"/> Resident Alien <input type="checkbox"/> Refugee	<input type="checkbox"/> US <input type="checkbox"/> Resident Alien <input type="checkbox"/> Refugee
Utah resident?	<input type="checkbox"/> Yes, number of years ____ <input type="checkbox"/> No	<input type="checkbox"/> Yes, number of years ____ <input type="checkbox"/> No
Ethnicity or tribal affiliation?		
Date and place of birth?		

WORK SAMPLES ARE REQUIRED from both the master and apprentice. Please circle any samples you are submitting with the written application. Call 801-533-5760 to deliver art objects.

Crafts: photos digital images on CD slides publications other (specify) _____

Performing Arts: CDs videos cassettes other (specify) _____

(Note: Please cue tapes or indicate CD tracks you wish the panel to review).

The undersigned agree to complete the teaching plan as described above. If there are any significant changes to the plan, the Utah Arts Council should be notified in advance. The undersigned also agree to permit the Utah Arts Council to document the project through video, audio, photography for educational use on Utah Arts Council web and print media.

_____ and _____
 Master's Signature date Apprentice's Signature date

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For more information call (801) 533-5760 or email cmiller@utah.gov